



REMINDER: ConEd Cycle Ends December 31

Continuing Education Extended Due to COVID-19

The OAA's [Continuing Education \(ConEd\) program](#) is a mandatory licence requirement for Ontario Architects, Non-Practising Architects, and Licensed Technologists OAA where members must record their learning hours in their [transcript](#). As a response to the COVID-19 pandemic, the OAA's current Continuing Education Cycle has been extended by six months to December 31, 2020.

As a result, the next ConEd Cycle will be for 18 months, beginning January 1, 2021 and ending June 30, 2022. To accommodate this change, and create more flexibility in the program, the OAA has lifted the cap on the maximum number of hours that can be carried forward from the current cycle to the next. **This means members can begin accumulating hours now, before the start of the next cycle.**

How to Report Continuing Education: Structured Learning

[Structured Learning](#) activities are defined as organized educational sessions that teach the fundamental knowledge and skills related to the professional practice of architecture. Occurring in-person or online, they include conferences, courses, lectures, seminars, webinars, and workshops. Teaching or public speaking is also accepted in the Structured Learning category.

Activities that are reported in the Structured Learning category must be a minimum of one hour in length and supported by evidence of participation. Acceptable forms of proof include a certificate, transcript, diploma, or letter of attendance from the education provider.

OAA members are fully responsible for self-reporting Continuing Education activities on the [OAA Transcript](#). Education providers do not have access to the OAA transcript, and cannot report activities on OAA members' behalf.

The only exceptions are the annual OAA Conference and the biweekly [OAA Webinar Series](#) where the OAA will upload the hours for you.

Continuing Education Non-Compliance: Complaints and Discipline Process

Not meeting your mandatory ConEd requirements before December 31, 2020 may lead to formal disciplinary action. The OAA has also implemented automatic administrative fines of \$500 for any members who do not complete their required ConEd hours, and \$1,000 for those who have previously been fined. More information is available on the [OAA Website](#).

If you have any questions, please email oaaconed@oaa.on.ca.

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The OAA office is located at 111 Moatfield Drive, Toronto, ON M3B 3L6